

**Escambia County School District
Schedule of Leave Allocations
Year 2025/26**

Employee Type Code	Description	Starting Date	Ending Date	Number of Months	LEAVE ACCRUAL	Leave Days Allocated Each Month											
						JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
I1001	10 Month Instructional	08/01/25	05/27/26	10	10 days Sick Leave	0	5	1	1	1	1	1	0	0	0	0	0
I1005	10 Month ROTC	08/01/25	05/27/26	10													
						Leave Days Allocated Each Month											
						JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
I1101	11 Month Instructional	07/14/25	06/04/26	11	11 days Sick Leave	5	1	1	1	1	1	1	0	0	0	0	0
						Leave Days Allocated Each Month											
						JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
I1201	12 Month Instructional	07/01/25	06/30/26	12	12 days Sick Leave	5	1	1	1	1	1	1	1	0	0	0	0
I1202	12 Month ROTC	07/01/25	06/30/26	12	Annual Leave*	1	1	1	1	1	1	1	1	1	1	1	1

Notes:

- 1) Initial Sick Leave load in: In accordance with Florida Statute 1012.61, Instructional employees will receive their load in at the beginning of their first month of employment per contract year.
- 2) Recurring Sick Leave accrual: In accordance with Florida Statute 1012.61, employees will receive one (1) day of sick leave for each month of employment, which shall be credited to the employee at the end of the month and which may not be used before it is earned and credited to the employee. The maximum total amount of Sick Leave accruals cannot exceed the number of work months.
- 3) Annual Leave accrual: Only twelve (12) month employees accrue annual leave. The monthly allocation is based on uninterrupted years of service: 0-5 years = 1 day a month; 6-10 years = 1.25 days a month; >10 years = 1.5 days a month.
- 4) Employees who terminate employment prior to the 16th of each month will not receive a leave accrual at the end of the month.
- 5) Employees who are hired after the 15th of the month will not receive a leave accrual at the end of the month.